

SALEM ARMSTRONG-BEHE

RESUME

Profile

I am a sophomore at The University of Alabama majoring in Creative Media and working to earn my bachelor's degree in Arts Communication. I am looking to apply my skills in a position at your company. I am a great communicator and work well in teams, and I will aid your company in any way possible.

EXPERIENCE

PLUSH NAIL BAR RECEPTIONIST AND SOCIAL MEDIA CONTENT CREATOR

Plush Nail Bar

May 2023 - July 2023, June 2025

- Checked customers out and ensured they had a quality experience
- Provided beverages and food for customers being seated at the salon
- Opened and closed the store ensuring a clean workspace
- Worked collaboratively with a team of receptionists, managers, and nail artists
- Created social media content for Plush Nail Bar's TikTok page

NATIONAL CHARITY LEAGUE VOLUNTEER

National Charity League

2018 - 2024

- Served as President and Treasurer for my class
- Volunteered in the local community for over 140 hours
- Worked collaboratively with charitable organizations to help event set ups, behind the scenes functions, and ensure donations

CHARBONNEAU INTERIORS INTERN


Charbonneau Interiors

May 2025 - August 2025

- Worked as an intern by making sure the samples in the warehouse were neatly organized and put away
- I learned a brief overview of each employee's position and what they do in their positions (i.e. designers, design assistants, design operations and systems managers, etc.)
- Was able to join in on client and designer meetings, see in progress renovations, and listen to the business meetings for the team
- I completed tasks assigned to me by any of my fellow employees
- I am familiar with both Slack, Asana, and Harvest database.

 832-564-9967

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 521 Red Drew Avenue,
Tuscaloosa, AL 35401

EDUCATION

HIGH SCHOOL DEGREE

The Woodlands Christian Academy

2020-2024

SOPHOMORE IN COLLEGE

The University of Alabama
GPA: 3.505

2024-2025

SKILLS

- Leadership
- Creativity
- Decorative Style
- Organization
- Problem-Solving
- Time Management
- Strong Communication
- Team Player

TOULMIN KITCHEN AND BATH INTERN

Toulmin Kitchen and Bath

August 2025 - December 2025

- Worked partly as a receptionist by greeting clients when they came in and answering the phone.
- I helped when packages got delivered and notified the employees when they got delivered.
- Helped out with other tasks when needed!